

New Hampshire Association of Regional Planning Commissions

Summary Minutes

Meeting of September 12, 2019

I. Call to Order

Chairman Steve Buckley called the meeting to order at 1:00 p.m. Members introduced themselves as follows.

Tim Moore, Glenn Coppelman, Barbara Kravitz, Tim Roache (RPC); Peter Griffin, James Vayo (SNHPC); Steve Buckley, Mike Tardiff (CNHRPC); Tim Murphy (SWRPC); Jen Czysz (SRPC); Jay Minkarah (NRPC); Michelle Moren-Grey, (NCC); Becky Baldwin (staff).

Guests: Tim Fortier and Cordell Johnston, NH Municipal Association (NHMA)

II. Minutes of June 13, 2019 Meeting

Motion: To approve the minutes of June 13, 2019 as submitted.

Motion by Glenn Coppelman, seconded by Peter Griffin. Approved by unanimous vote.

III. Legislative Matters

A. Legislative Landscape and Study Commissions Update

Cordell Johnston reported that the Governor has signed two bills creating study committees relative to legislation that was of interest to NHARPC include:

- HB 312 - Establishing a committee to study tiny houses.
- SB 154 - Establishing a committee to study tax incentives for development of dense workforce housing in community centers. This bill also authorizes the town of Milton to sell certain property through a real estate broker.

Bills that established commissions that call for representation from regional planning commissions in their membership include:

- SB 43 - Establishing a commission to study barriers to increased density of land development in New Hampshire. It was noted that NHARPCs representation on this commission will be discussed in agenda item III. B. of today's meeting.
- SB 285 - Establishing a coastal resilience and economic development program. It was acknowledged that both SRPC and RPC have representation on this commission which has not met to-date.

Bills of interest which have been retained by the House include:

- HB 311 - Relative to allowing a municipality to adopt an ordinance regulating the occupancy and safety of dwelling units operating as sober living facilities. Cordell Johnston explained that this

involves people recovering from substance mis-use and municipalities are limited as to what they can do by fairly strict federal regulations.

- HB 655 - Relative to permitting a town to make by-laws regulating disorderly houses. Cordell Johnston explained that this bill resulted from problems with short-term rental properties. Glenn Coppelman asked if this isn't normally handled by local enforcement and Cordell Johnston responded that the problem comes from non-resident owners.

Re-Referred Bills that were kept in the Senate include:

- SB 69 - Relative to short-term rentals. Cordell Johnston noted that the Realtors Association is strongly opposed to this bill. Chairman Buckley pointed out that a Supreme Court case on this is currently pending.
- SB 113 - Relative to municipal authority regarding the state building code.
- SB 152 - Relative to third party inspections conducted pursuant to a planning board approval. The question was asked if municipalities currently have the choice to hire who they want for a third party inspection and Cordell Johnston explained that they do but the issue is that the costs for who they hire are passed on to the applicant.

Another bill of potential interest is:

- SB 306 - Relative to establishing a housing appeals board. Cordell Johnston reported that this bill was passed and immediately tabled by the Senate. Language pertaining to this bill was placed in HB 2 (budget bill) which has been vetoed by the Governor. It is questionable if it will remain in the budget once an agreement has been reached.

B. Representative for SB 43 Commission

Chairman Buckley explained that prior to today's meeting he reached out to Glenn Coppelman to see if he might have interest in being the NHARPC representative on the Commission which will study barriers to increased density of land development in New Hampshire. Glenn Coppelman said he might be interested but would like to know the level of commitment that would be needed. Becky Baldwin reported that she has been in contact with Senator Martha Fuller Clark's office since she will be Chairing the Commission and learned that they will be meeting for one and a half hours every Tuesday through December. Glenn Coppelman noted that given the level of commitment he would not be able to serve as the NHARPC representative. Jenn Czyszczyk suggested that perhaps two of the RPCs could share the representation due to the time demand. Chairman Buckley noted that CNHRPC and SNHPC would be the closest to the venue. James Vayo said that he would be interested but could not guarantee approval of his attendance for that length of time. Mike Tardiff suggested the RPCs talk among themselves to see if they can come up with a joint representation solution. Chairman Buckley noted that would be fine but the Senator's Office is looking for someone to attend their first meeting which is scheduled for September 17th. Jenn Czyszczyk noted that she would be willing to attend the first meeting but participation in subsequent meetings would need to be shared with other RPCs.

Motion: To appoint Jenn Czyszczyk as the interim NHARPC representative to the SB 43 Commission and have the RPCs establish an arrangement for shared representation.

Motion by Tim Moore, seconded by Tim Roache. Approved by unanimous vote.

IV. NHARPC – NHMA Partnership

A. Topics for Town & City Articles

Tim Fortier provided a handout that lists the articles that have been prepared for editions of Town and City since we began our partnership in this venture with NHMA in the fall of 2017. He noted that we have done a few webinars but have been more focused on articles and suggested we continue in that manner moving forward. He also provided a list of deadlines for articles to be published in upcoming editions and suggested that we identify at least the first three to stay on track with the schedule. Tim Murphy noted that in anticipation of this being on today's agenda, the executive directors discussed this at their meeting earlier today and have come up with the following list for consideration.

Topic	Issue	Copy Deadline	RPC(s) Preparing Article
Economic Development 101	January/February	11/20/19	CNHRPC
Housing	March/April	1/15/20	UVLSRPC
Rail Trail Planning & Development	May/June	3/11/20	RPC, CNHRPC, SWRPC
Stormwater Protection	July/August	5/13/20	SRPC, RPC
Broadband and Cell Coverage	September/October	7/15/20	SWRPC, LRPC
Outreach and Engagement	November/December	9/16/20	SRPC, SNHPC

Consensus on the above topics and schedule was expressed.

B. 2019 NHMA Conference

Chairman Buckley reported that a session on Economic Development 101 was submitted and approved for the 2019 NHMA Conference by CNHRPC on behalf of NHARPC. We had hoped to sponsor additional sessions but this year the NHMA Conference conflicts with the Northern New England Chapter of the American Planning Association Conference which has stretched us rather thin. He added that the NHMA Conference is scheduled to take place on November 13th and 14th and we have reserved a booth for the event. In addition to our banner we will need items from each of the RPCs that showcase things they are working on. Chairman Buckley noted that items that can be taken away by the attendees are always popular. He asked that items either be sent to SWRPC or brought to the Executive Director's meeting in November to be included on the table. Tim Murphy noted that last year we invited OSI to share our booth which helped with staff coverage and content on the table.

Motion: Confirm NHARPC sponsorship at the 2019 NHMA Conference. To have staff contact OSI to see if they would be interested in sharing a booth with NHARPC at the NHMA Conference.

Motion by Tim Murphy, seconded by Glenn Coppelman. Approved by unanimous vote.

V. 2019 Annual Commissioner's Convening

Chairman Buckley announced that staff is moving forward with preparations for the 2019 Annual Commissioner's Convening scheduled to take place at NHMA on October 17, 2019 from 4:00 - 7:00 p.m. He noted that the agenda will include networking, a presentation on "Economic Development 101" by CNHRPC, a buffet dinner, and our keynote speaker who will be Commissioner Taylor Caswell from the NH Department of Business and Economic Affairs. Glenn Coppelman suggested that the RPCs might want to bring posters to display at the event similar to the ones they brought to the legislative breakfast. It was noted that UVLSRPC will be assisting in sending out invitations for the event and it is important that email lists of invitees be provided to them by each of the RPCs.

VI. Other Matters

Tim Murphy shared that we have learned that Bill Ray of NH Housing, who was a good friend of the RPCs, passed away last week as a result of a tragic accident. Chairman Buckley asked for a moment of silence for remembrance of Bill and his many contributions. Barbara Kravitz suggested that a letter expressing our condolence and all agreed. Chairman Buckley said that he would work with staff to compose a letter to be sent on behalf of NHARPC.

VII. Next Meeting

Chairman Buckley announced that the next NHRPC meeting would take place at 3:30 p.m. on October 17, 2019 just prior to the Commissioners Convening.

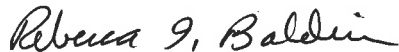
VIII. Public Comment

No public comments were made at this time.

IX. Adjourn

Meeting adjourned at 2:30 p.m.

Respectfully submitted,



Rebecca I. Baldwin
On Behalf of NHARPC